

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on March 26, 2013 in the Board Office Conference Room at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Joseph Bellino, Ms. Dawn DuBois and Mr. Glenn Elliott. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary. Mr. Michael Unis, Vice President, was absent.

Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Moved by: Ms. DuBois

Seconded by: Mr. Elliott

Ayes: 4

Nays: 0

The Board convened to a confidential session on March 26, 2013 in the Board Office Conference Room at 7:00 p.m.

The Regular meeting reconvened to the regular session, in the Verona High School Media Center, at 8:00 p.m.

Two members of the press and 25 citizens and staff members were present.

Public Comment on Agenda Items- None

Presentations

- HBW students presented their experiences at the 5th grade Fairview Lake Camping Trip.
- Nikita Joshi presented her plans for a dance marathon for autism speaks
- 2013-2014 Public Budget Hearing

Committee Reports:

Finance

- Discussed the 13-14 budget
- 2.5% increase to tax levy. Tax impact \$126 on an average home of \$360,200.
- Discussed subcontracting services bill S1191 for custodial, food and transportation services that passed the senate, sent to the assembly and referred to the assembly education committee.
- Student activity fee will be discussed in athletic committee.

Discussion Items- None

Superintendent's Report

- Security update
 - Pilot for ID's for students at VHS
 - Repairs being completed to doors in the district.
- We will participate in a on-line reverse auction for electrical rates. Will be approved at an April meeting.
- HBW Track is repaired and open
- VHS band performed at Carnegie Hall on March 15th. It was a great performance and great experience for the students.
- Mr. Lynch nominated for the music educator award by the Grammy Foundation
- The One School One Book program at FNB kickoff was today. The book is "Cricket in Times Square" and was purchased using a VFEE Grant. One book was purchased for every family at FNB.
- If class size becomes an issue with students moving into the district, it is possible they won't be attending their home school.
- Lice- Mrs. Skinner and the nurses are looking into our policy
- There was an insect issue at VHS due to a clogged drain that has now been repaired.

RESOLUTIONS

The following resolutions have been recommended by the Superintendent to the Board of Education:

RESOLVED that the Board approve **Resolutions #1-3**

Moved by: Mr. Bellino Seconded by: Ms. DuBois

Ayes: 4 Nays: 0

APPROVAL OF MINUTES

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting **March 12, 2013**

PERSONNEL

#2 RESOLVED that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

2.1 Substitute teachers, secretary, aide and nurse

| Name | Location | Assignment | Salary | Step on Guide | Term of employment | Department Committee |
|-----------------------------|----------|----------------|-------------|---------------|--------------------|----------------------|
| Cardinale, Caitlin | District | Sub Teacher | \$85/day | | SY 12-13 | Education |
| Newman, James | District | Sub Teacher | \$85/day | | SY 12-13 | Education |
| Olsen, Soulla | District | Sub Aide | \$12.25/hr. | | SY 12-13 | Education |
| Olsen, Soulla | District | Sub secretary | \$9.75/hr. | | SY 12-13 | Education |
| Wertz, Barbara | District | Sub Nurse | \$105/day | | SY 12-13 | Education |
| Worman, Michael | District | Sub Teacher | \$85/day | | SY 12-13 | Education |
| Young, Emily | District | Sub Teacher | \$85/day | | SY 12-13 | Education |
| Zacharella, Carmella | District | Sub Lunch Aide | \$12.50/hr. | | SY 12-13 | Education |

2.2 Leave of Absence

| Name | Position | Location | Reason | Effective | LOA WOP | Return Date |
|--------------------------|----------------|-------------|----------------|-----------|----------------|-------------|
| Buzaid, Elizabeth | 4th Grade Tch. | Forest Ave. | Personal | 9/1/2013 | 9/1/13-6/30/14 | 9/2/2014 |
| Pellegrino, Megan | 3rd Grade Tch. | F N Brown | MLOA | 9/6/2013 | | 1/20/2014 |
| Clark, Regina | Speech Tch. | Lan. VPP | MLOA extension | | | 1/1/2014 |

2.3 NJASK Tutors

| Name | Location | Title | Stipend Rescind | Stipend Approve | Term of employment | Department Committee |
|-------------------------|----------|--------------------------|-----------------|------------------|--------------------|----------------------|
| Bielen, Meredith | HBW | 8th Grade NJASK Tutoring | \$60/hr.-6 hrs. | \$60/hr.-14 hrs. | Spring 2013 | Education |
| Kish, Andor | HBW | 8th Grade NJASK Tutoring | \$60/hr.-6 hrs. | \$60/hr 14 hrs. | Spring 2013 | Education |
| Marsano, Debbie | HBW | 8th Grade NJASK Tutoring | \$60/hr.-6 hrs. | \$60/hr -14 hrs. | Spring 2013 | Education |

RESOLVED that the Board approve Resolutions #12

Moved by: Mr. Bellino Seconded by: Mr. Elliott

Ayes: 4 Nays: 0

BUILDING AND GROUNDS

#12 RESOLVED that the Board approve the donation of field work by O'Boyle Landscaping paid for by the VBSL and the VHS Softball Boosters total donation is \$2000.00

RESOLVED that the Board approve Resolutions #13-21

Moved by: Mr. Bellino Seconded by: Mr. Elliott

Ayes: 4 Nays: 0

FINANCE

#13 RESOLVED that the Board approve the enclosed check list(s) in the following amounts:

| <u>Amount</u> | <u>Description</u> | <u>Check Register Date</u> |
|---------------|--------------------|----------------------------|
| \$50,817.64 | Cafeteria Checks | March 2013 |
| \$974.00 | Vendor Checks | March 18, 2013 |
| \$969,016.35 | Vendor Checks | March 22, 2013 |

#14 RESOLVED that the Board approve the attached list of individual transfers of line items in the 2012-2013 budget for:

February, 2013

#15 RESOLVED that the Report of the Secretary for the period(s) as follows be approved:

February, 2013

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:20-2.13(e), that as of February 28, 2013 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#16 RESOLVED that the Board approve the Report of the Treasurer of School Monies for the following month(s):

February, 2013

#17 RESOLVED that the Board approve the attached resolution to continue membership in the Morris Essex Insurance Group for worker's compensation insurance. The renewal term is from July 1, 2013 to June 30, 2016.

#18 RESOLVED that the Board approve the 2013-2014 budget for submission to the voters as follows:

| | Budget | Local Tax Levy |
|-----------------------------------|----------------------|-----------------------|
| Total General Fund | \$ <u>30,158,641</u> | \$ <u>28,496,254</u> |
| Total Special Revenue Fund | \$ <u>649,020</u> | <u>n/a</u> |
| Total Debt Service Fund | \$ <u>2,879,044</u> | \$ <u>2,253,849</u> |
| Totals | \$ <u>33,686,705</u> | \$ <u>30,750,103</u> |

BE IT FURTHER RESOLVED Be it further resolved that the district upon the recommendation of the Superintendent use the accumulated CAP Banking Eligibility of \$139,007.

#19 RESOLVED that the Board approve an amendment to 2012-2013 IDEA Grant to include \$11,751 in carryover from the 2011-2012 IDEA Grant; \$899 in public funds and \$10,852 in non-public funds.

#20 RESOLVED that the Board approve an amendment to 2012-2013 Pre-School IDEA Grant to include \$3,030 in carryover from the 2011-2012 IDEA Grant public funds.

#21 RESOLVED that the Board approve an amendment to 2012-2013 NCLB Title II Grant to include \$2,827 in carryover from the 2011-2012 NCLB Title II Grant public funds.

PUBLIC COMMENT

- Parent purchases of school supplies
- Use more of the cap adjustment to increase the budget for school supplies and maintenance repairs, which would result in an increase in taxes
- School security
- Jump Rope for Heart

The Meeting adjourned at 10:15 p.m.

Respectfully submitted,

**Cheryl A. Nardino
Board Secretary**